

## Registration Form – Workshops for private groups

Please submit the registration form at least three weeks prior to the desired workshop date:  
info@design-museum.de or F +49.7621.702.3590. Thank you.

We would like to make a confirmed booking for:

### Design Workshops

- Folding Structures – Paper Lampshades
- Page by Page - Bookbinding
- Printing and Collage – A Creative Exercise
- ReDesign – Light and Lamps
- PappDesign – Cardboard Furniture
- Open Design – ZipStich Chair
- Print! Experimenting with Screen Printing
- Weil Chair – A Chair for Everyone

Team Building     yes     no

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Street

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Country, postal code, city

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Telephone

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E-Mail

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Contact person during visit

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Mobile contact number during visit

Special remarks / notes

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Date

Time of day

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Number of participants

---

Name (school/university/group)

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Last name, first name (organizer)

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Date / signature

Thank you for your registration! If you have any questions, please contact us at:  
T +49.7621.702.3510.

## **For your information**

### **Registration deadline**

Please send your registration to the Museum at least three weeks prior to the desired workshop date, either by e-mail to [info@design-museum.de](mailto:info@design-museum.de) or by fax to +49.7621.702.3590.

### **Arrival**

You should arrive at the meeting point 10 minutes before the workshop is scheduled to begin. At that time you can also pay for the cost of the workshop. Payment in cash or by credit card; invoices are only issued for amounts upwards of € 300.

### **Delays**

If you will be late arriving for the scheduled time, please notify us as soon as possible by phone (T +49.7621.702.3233).

### **Lunch on the Campus**

We accept reservations at the VitraHaus Café for groups of up to 20 people. For groups of more than 10 people, we are not able to offer à la carte ordering; for such groups the daily special is available at a price of € 23.90 per person.

The Depot Deli serves a variety of internationally inspired delicacies as well as take-away. Again, we accept reservations for groups of up to 20 people.

On weekdays visitors can also purchase a meal in our canteen after 1 pm. Please make reservations together with your tour booking.

The Vitra Campus does not offer facilities for groups providing their own lunch or for the consumption of lunch packages ordered on-site.

### **Usage of Buildings by other Guests**

The buildings on the Vitra Campus (in particular the fire station by Zaha Hadid and the conference pavilion by Tadao Ando) are used regularly by other guests as well as Vitra employees. Please be aware of this and try not to disturb the other guests during your visit.

### **Cancellation**

There is no charge if a registered workshop is cancelled one week or more in advance of the scheduled date. A 50% fee will be charged for cancellations received between 7 and 2 days prior to the scheduled booking. The full amount will be charged for cancellations received less than 48 hours in advance.

Thank you for your understanding!

If you would like to be informed about upcoming events and activities of the Vitra Design Museum, sign up for our Newsletter on our website by providing your name and e-mail address. [http://www.design-museum.de/newsletter\\_en](http://www.design-museum.de/newsletter_en)